

SAFE SCHOOL PROCEDURES Information For Our Parents

Champion Schools' Safe School Plan Crisis Management Plan

Champion Schools developed a Crisis Management Plan in 1995. The district wide plan is reviewed each year. Key committee members for the district's Crisis Management Plan include the superintendent, building principals, supervisors, nurses, teachers, classified personnel, parents and a representative from the Champion Police & Fire Departments.

A copy of the district's Crisis Management Plan is made available to staff members. Staff is in-serviced on procedures at the beginning of each school year. At the conclusion of each school year, the district surveys personnel for recommendations to improve safety measures. The Crisis Management Plan is then updated for the following year.

The Crisis Management Plan addresses the following emergencies/situations:

life/safety emergencies, severe weather alert, school bus accident involving students, utility emergency, chemical/toxic fume or spill, building evacuation, fire procedure, bomb threat, procedures for lockdown, intruder; hostage, child abduction, suicide threats, death of student or staff member, student/assembly disruption.

FOR PARENTS: A copy of the district's Crisis Management Plan is available for review at each building office.

SAFETY INSPECTIONS: Inspections are completed and in line with state mandates by professional agencies: playground, bus, building inspections including: fire marshal, health board, BWC-safety division, HVAC (air quality), food preparation.

TORNADO & FIRE DRILLS: Drills are conducted according to State mandates.

BUS ACCIDENT INVOLVING STUDENTS: In case of a bus accident the bus driver calls 911. The transportation supervisor and mechanic report to the accident scene. The school building secretary contacts parents of any injured student. TRANSPORTATION DEPARTMENT PERSONNEL are randomly drug tested throughout the school year. Drug testing is also required of a bus driver involved in a bus accident.

BUILDING EVACUATION – Fire (conducted according to state mandates for fire), bomb threat, power outage, detection of unidentified odor: Students are evacuated from their building and are not permitted to re-enter the building until safety forces have approved re-admittance.

ELECTRICAL OUTAGE: Evacuated only if warranted.

EVACUATION SITES: Each building has designated evacuation sites which are used in the occurrence of prolonged power outages, detection of unidentified odor or any other type of building evacuation which is an extended evacuation.

LOCKDOWN PROCEDURES: Each building has lockdown procedures in place and practices lockdown drills each year.

SECURITY ENTRANCES: The only accessible entrances for personnel & visitors during the school day are:

CHS- Main entrance, Auditorium entrance

CMS- Main entrance

Central- Main entrance

VISITOR PROCEDURES: All visitors are required to sign in at the school office and wear a badge identifying them as a visitor before proceeding to any location in the building. Staff are instructed to report to the office any non school personnel in the building without the proper school identification. ALL BUILDING ENTRY DOORS HAVE PROCEDURES POSTED FOR VISITORS ENTERING THE BUILDING.

CLASSROOM TO OFFICE-2 WAY EMERGENCY CALL SYSTEM: The systems at Central and CMS provide immediate contact with the office for any classroom emergency.

NURSING STAFF: A part-time school nurse serves CMS. A full time school nurse is on duty during student hours at Central and is also on call to the CHS during the student's day.

PROFESSIONAL STAFF DEVELOPMENT: Each year staff in-service involves safe school procedures.

STUDENT PROGRAMS: Our district has programming for K-12 students on drug and alcohol prevention & violence prevention. In addition to classroom instruction programs, speakers and special programs are held for students.

OFFICE PHONE NUMBERS:

Champion Transportation Dept.	330-847-2332/2399
Central Elementary Office	330-847-2315
Central Student Services Office	330-847-2324
Central Guidance Office	330-847-2327
Central School Nurse	330-847-2323
Champion Middle School Office	330-847-2340
Champion Middle School Nurse	330-847-2352
Champion High School Office	330-847-2305
CHS Assistant Principal's Office	330-847-2301
CHS Guidance Office	330-847-2307
Superintendent's Office	330-847-2330
Treasurer's Office	330-847-2335
Food Services Dept	330-847-2333

Schools' Web Page Address: <http://www.championlocal.org>