
Champion Local Schools



Safe School

Information for Our Parents

2016/2017

Revised 2/27/17

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Procedures

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Champion School District Safe School Plan CRISIS MANAGEMENT PLAN

Champion Schools developed a Safe School Plan in 1995. The district wide plan is reviewed each year. Key committee members for the district's Safe School Plan include the Superintendent, building principals, supervisors, nurses, teachers, classified personnel, parents and a representative from the Champion Police and Fire Departments.

A copy of the district's Safe School Plan is made available to staff members. Staff is in-serviced on procedures at the beginning of each school year. At the conclusion of each school year, the district surveys personnel for recommendations to improve safety measures. The Plan is then updated for the following year.

The Safe School Plan addresses the following emergencies/situations: *Life/safety emergencies, severe weather alert, school bus accident involving students, utility emergency, chemical/toxic fume or spill, building evacuation, fire procedure, bomb threat, procedures for lockdown, intruder, hostage, child abduction, suicide threats, death of a student or staff member, student assembly disruption.*

FOR PARENTS: A copy of the district's Safe School Plan is available for review at each building.

SAFETY INSPECTIONS: Inspections are completed yearly by professional agencies-playground, bus, building inspections including: fire marshal, health board, BWC safety division, HVAC (air quality), food preparation.

TORNADO AND FIRE DRILLS: Drills are conducted according to State mandates.

BUS ACCIDENT INVOLVING STUDENTS: In case of a bus accident, the bus driver calls 911. The Director of Facilities and mechanic report to the accident scene. The school building secretary contacts parents of any injured

student. TRANSPORTATION DEPARTMENT PERSONNEL are randomly drug tested throughout the school year. Drug testing is also **required** of a bus driver involved in a bus accident.

BUILDING EVACUATION: In the event of fire (conducted according to state mandates for fire), bomb threat, power outage, detection of unidentified odor—students are evacuated from their building and are not permitted to re-enter the building until safety forces have approved re-admittance.

RESOURCE POLICE OFFICER: Champion BOE has a Resource Police Officer Program utilizing officers from Champion Police and Trumbull County Sheriff's Departments. Officers provide security personnel for the District. Additionally, the officers provide programs on anti-drug, vandalism, harassment, K-8th Stranger/Danger, animal safety, bullying including cyber-bullying, pedestrian safety, and seatbelt use to name a few.

Evacuation Sites

Central: Champion Christian Church - Grades PK-4

Champion Middle: Champion Church of the Nazarene - Grades 5-8

Champion High: Stadium - Grades 9-12

The above sites are used for prolonged power outages, detection of unidentified odor or any other type of building evacuation which is an extended evacuation.

BUILDING LOCKDOWN PROCEDURES: Each year every building conducts two practice lockdown drills. This type of drill provides training for staff and students in case of an intruder or other threat. The district has two types of lockdown procedures. An "external" lockdown means that all entry doors to the building are locked. Entry into the building is under the authority of the building principal. An "internal" lockdown means entry doors to the building and classrooms doors are locked. Staff and students remain in a "stay put" mode in their classrooms, blinds are drawn, staff and students move to an area in the classroom away from the door and windows. Entry into the building is under the authority of the building principal. Safety forces are involved in the lockdown drills. Champion Schools practice ALICE drill procedures.

SECURITY ENTRANCES: The only accessible entrances for personnel and visitors during the school day are:

CHS—main entrance, auditorium entrance

CMS—main entrance

CES—main entrance

These entrances have a security camera in operation.

VISITOR PROCEDURES: All visitors are required to sign in at the school office and wear a badge identifying them as a visitor before proceeding to any location in the building. Staff are instructed to report to the office any non-school personnel in the building without proper school identification. ALL BUILDING ENTRY DOORS HAVE PROCEDURES POSTED FOR VISITORS ENTERING THE BUILDING.

CLASSROOM TO OFFICE 2-WAY EMERGENCY CALL SYSTEM: The systems at all buildings provide immediate contact with the office for any classroom emergency.

NURSING STAFF: The district has school nurse services for all school buildings.

AED (Automated External Defibrillator) LOCATIONS:

Central: Gym area and Main Office Lobby

CMS: Main Hall by Nurse's Office

CHS: Hall Outside Gym and Field House
Bus Garage

PROFESSIONAL STAFF DEVELOPMENT: Each year staff in-service involves safe school procedures.

STUDENT PROGRAMS: Our district has programming for K-12 students on drug and alcohol prevention, violence prevention and bullying prevention. In addition to classroom instruction programs, speakers and special programs are held for students.

OFFICE PHONE NUMBERS

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| Champion Director of Facilities | 330 847-2332 |
| EMIS Secretary/Transportation Secretary | 330 847-2399 |
| Champion Bus Garage | 330 847-2317 |
| Central Elementary Office | 330 847-2328 |
| Central Student Services Office | 330 847-2324 |
| Central School Nurse | 330 847-2323 |
| Champion Middle School Office | 330 847-2348 |
| Champion Middle School Nurse | 330 847-2352 |
| Champion High School Principal's Office | 330 847-2305 |
| Champion High School Assistant Principal's Office | 330 847-2301 |
| Champion High School Guidance Office | 330 847-2307 |
| Athletic Director's Office | 330 847-2314 |
| Superintendent's Office | 330 847-2338 |
| Treasurer's Office | 330 847-2335 |
| BOE Office Fax | 330 847-2336 |
| Food Services Department | 330 847-2333 |

Champion School District Web Page Address: <http://www.championlocal.org>

CHAMPION SCHOOL DISTRICT SAFE SCHOOL PLAN