

## **Bullying Procedures for Champion Schools**

- All referrals are investigated by administrators
- Referrals are made by: parents, students, teachers, principal, assistant principal, support staff and Bullying Hotline
- Investigation completed by administrators – both bully and victim receive a written response
- Parents are notified and action taken
- Bully and victim meet separately with guidance counselor
- Guidance counselor monitor both bully and victim with documentation
- Teachers are notified of potential bullying
- Education and awareness by: announcements made by principal, assemblies, character education, small group activities and individual activities as needed
- All teachers and support staff have a copy of the procedures
- Bullying Hotline signs are posted throughout the building
- Bullying definition posted in all classes and throughout building

### **To Report Bullying Concerns:**

CES – Bullying Hotline number: 330-847-2327

CMS - Bullying Hotline number: 330-847-2340

CHS - Bullying Hotline number: 330-847-2301

### **Definition of Bullying, Harassment, Intimidation:**

**\*Something done on purpose \*Something that happens more than once \*Something hurtful to others**

Examples: name calling, hitting, using verbal taunts, spreading rumors, taking someone's property, making fun of people, embarrassing people, laughing at someone, shoving, putting people down, harassing someone, and picking on or attacking people because they are different in some way, i.e. race, religion, gender, family background, etc.